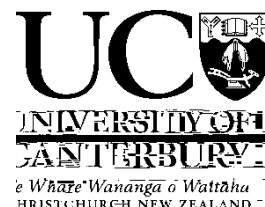


COUNCIL
Public Meeting Agenda
Te Kaunihera o Te Whare
Wānanga o Waitaha



Agenda

DATE Wednesday 8 November 2023
TIME 10:00am
VENUE Council Chamber, Matariki

Refer to Page No.
(matches Diligent).

KARAKIA (opening meeting)

Kia hora te marino

May peace be widespread

Kia whakapapa pounamu te moana

May the sea b

1. APOLOGIES
2. REGISTER OF INTERESTS 4-6
3. CONFLICTS OF INTEREST
Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any University of Canterbury activities and to ensure that such conflicts of interest are noted and managed appropriately.
4. MINUTES
 - 4.1. Confirming minutes of meeting held on 11 October 2023 – For Approval 7-10
5. MATTERS ARISING
6. FROM THE CHANCELLOR
 - 6.1. Degrees Conferred in Absentia – For Approval -
7. HEALTH & SAFETY
 - 7.1. Monthly Health & Safety Report – For Information
(Paul O’Flaherty, Executive Director, People, Culture and Campus Life) 10-24
8. FROM THE VICE-CHANCELLOR
 - 8.1. Vice-Chancellor’s Monthly Report – For Information 25-29
 - 8.2. Academic Board Report – For Information (Associate Professor Alison Griffith) 30-34

9. **PUBLIC EXCLUDED MEETING**

Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	Minutes Confirm public excluded minutes of 11 October 2023	These items concern matters that were previously dealt with during proceedings of Council from which the	

Name (Council Member)

COUNCIL
Public Meeting Minutes
Te Kaunihera o Te Whare

FROM THE
CHANCELLOR

Degrees Conferred in Absentia

Moved

That Council approves the degrees to be evoked and awarded in absentia for the public record.

Carried

HEALTH & SAFETY

Monthly Health & Safety

ACADEMIC BOARD

Academic Board Report

Associate Professor Alisa Griffith joined the meeting via Zoom.

The Board Report was noted and no questions were raised.

Moved

		To enable the free and frank expression of opinions by between or to members or officers or employees of the University.	
11.0	Finance	To enable the University to carry out, without prejudice disadvantage, commercial activities.	7(h)
11.1	UCTF Draft Budget 2024		
11.2	31 August 2023 Financial Summary Report	To enable the free and frank expression of opinions by between or to members or officers or employees of the University.	7(f)(i)
11.3	30 September 2023 Financial Verbal Update		
12.0	From the Chancellor	To enable the University to carry out, without prejudice disadvantage, commercial activities	
12.1	Council Work Plan 2023 Update		
12.2	Draft Council Workplan 2024		
12.3	Honours and Appointments Council Vacancies		
12.4	Notice of Chancellor & Pro-Chancellor Elections		

Memorandum/Pukapuka

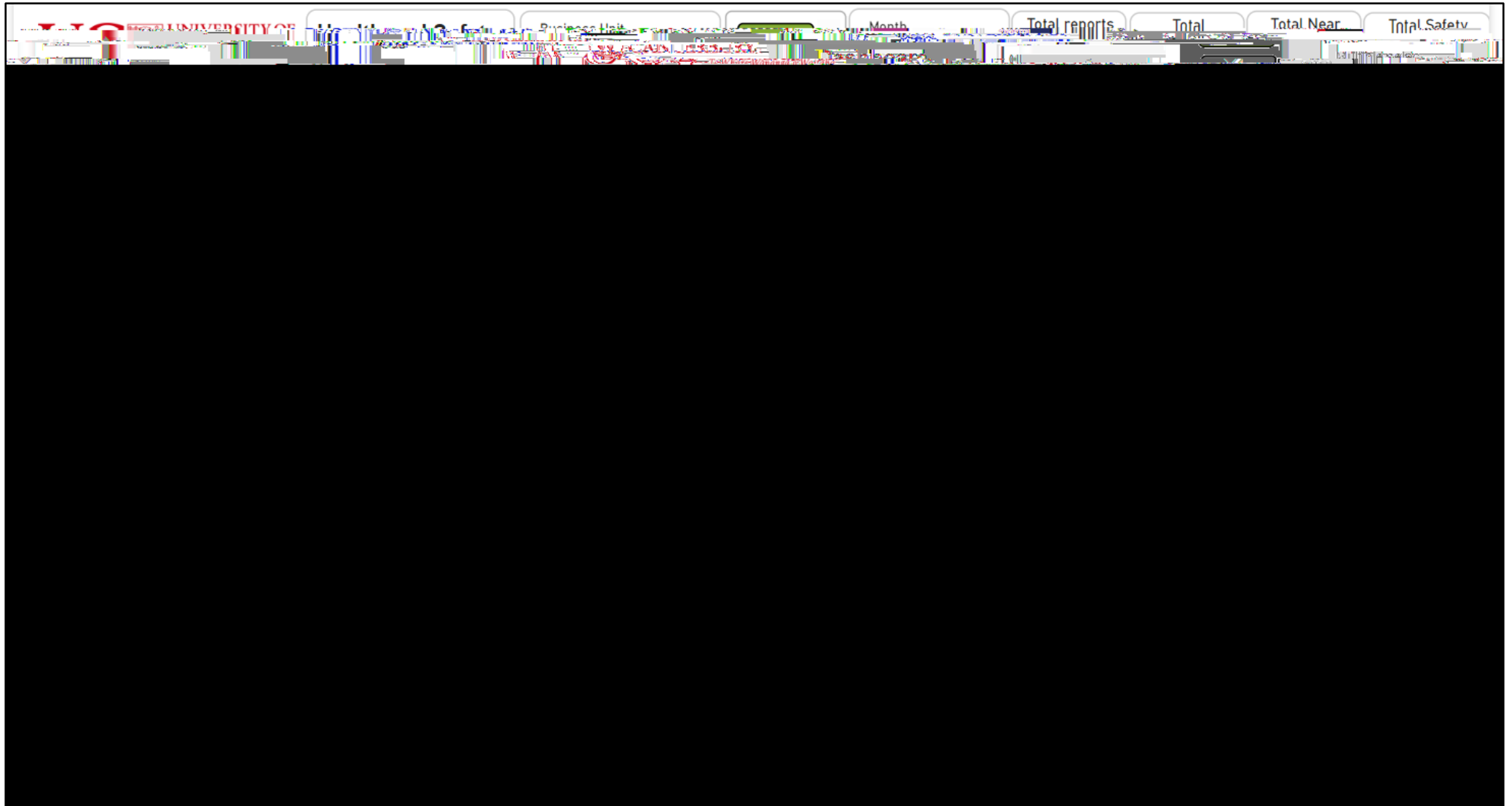
To:	Ki:	University Council
From:	E W	W μ o K [& Executive Director People, Culture and Campus Life Natasha Barnett Director of Health and Safety
Date:	Z W	8 th of November 2023

Appendix 1 Health and Safety Performance Summary
Appendix2- Health and Safety Performance Metrics Dashboard
Appendix3

Appendix 1

Health and Safety Performance Summary







The Health and Safety Action Plan (Plan 2021-2024) aligns with the strategic objective People Nurturing Staff, Thriving Students and the Mahere Oranga Wellbeing Implementation Plan 2020-2024. The three pillars Inspiring Leadership, Thriving Communities, and Effective Systems are the focus of the Plan to move beyond reactive to strategic and engaging and empowering our people to work together to make good decisions about safety and well-being for themselves and others. In setting

Plan		Do	Check	Progress			Risk Status	Comment
Strategic Pillar	Objective			Completed	In progress(2023)	Delivery		
		Develop a professional development pathway for departmental safety officers, health and safety representatives, health and safety team members and committees. Consultation with DSOs, HSRs, and Committees.	The PD&R process supports the capability development of crucial health and safety personnel. PD&R process includes evaluation of H&S leadership. Participation rates improve.	<p>Departmental Safety Officers (DSO) community of practice, meeting monthly.</p> <p>DSO survey completed.</p> <p>DSO audit tools and process automation/digitisation project complete</p> <p>DSO refresher workshop/training 24 November 23 DSOs received refresher training on roles & responsibilities.</p> <p>Training needs assessment for staff Health and Safety training</p>	See below comments regarding the delivery of online training.	Q2		

Plan		Do	Check	Progress		
Strategic Pillar	Objective			Completed	In progress	

Plan

Do

Check

October 2023

Introduction

The year-end examination period began on 30 October and runs through to 1 November. About 13 000 students take part in at least one of over 400 exams across the period. Exams are conducted in a range of modes from online to face-to-face and remain an important milestone in the academic year.

October was a busy month of 150th anniversary celebration events with the Alumni and Community Weekend offering a range of options as summarised in the section below.

Engagement

UC hosted a Multifaith celebration on campus 24 October to recognise

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The UC Advancement team hosted the CASE (Council for Advancement and Support Education) on 20 October for day of workshops delivered to a wide audience including the Council, the Senior Leadership Team and external guests from Lincoln and Otago Universities and local schools. Sessions included a Fundraising and Philanthropy Workshop and Challenges Education Institutions Face in Growing a Thriving Philanthropy Program.

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partnership in The Chronicle of Higher Education (CHE), established and respected online platform
with the largest readership for higher education in North America.

Associate Professor Cathy Andrew, Acting Executive Dean of Te Kaupeka Oranga | Faculty of Health

Memorandum/Pukapuka

To:	Ki:	University Council
From:	1 —	Professor Cheryl de la Rey, Vice-Chancellor
Date:	5 —	18 October 2023
Subject:	Kaupapa:	Academic Board Report

Recommendations:

W K D W W K H & R D Q V L D F Q R V H M S R U W R D W W H S K P G W L F % R D U C
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Report to CUAP Deletion of :
Graduate Diploma in Teaching and Learning (Secondary)

Department or School	STED	
Faculty	Education	
Contact person	Jo Fletcher	Phone numfo A C

Zealand university offers a Master of Financial Management, however, the University of Otago does offer the Master of Finance (MFinc) degree which is a coursework masters degree.

6. Calendar changes

Please delete from Calendar.

The Degree of Master of Business Management (MBM) (180 points) pages 308 - 310, 2023 Calendar

The Degree of Master of Financial Management (MFM –