UC Policy Library

Assessment Policy and Principles

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Approval Authority | Mana Whakaae	Te Tumu Tuarua Akoranga | Deputy Vice-Chancellor Academic
Contact Officer | Āpiha Whakapā	Te Amo Paeroa Akoranga | Dean (Academic Governance)

Introduction | Kupu Whakataki

Assessment is the main mechanism the University uses to obtain evidence to determine whether students have met the learning outcomes and the course and programme objectives as described in course outlines on *AKO | LEARN* and in departmental or school handbooks. Ensuring the quality, reliability, validity, fairness, and comprehensiveness of assessments is thus key to guaranteeing the quality of the University's qualifications, as defined in the *University Calendar*.

Assessment can take a wide variety of forms, reflecting the diversity of the University's qualifications. The principles and guidelines outlined in this document should be viewed in this light, and not be seen as a constraint or discouragement from innovative assessment practices.

This Policy and principles are how the University and its staff collectively view the purpose, use, and delivery of assessment in a manner that best promotes learning, consistent with the provisions of s 267(4) of the *Education and Training Act 2020*.

Scope

This Policy specifies general principles about assessment, and policy on the delivery and implementation of assessment at the University level. Faculties, schools and departments may specify additional requirements appropriate to their academic and professional context. Any additional requirements must be consistent with this Policy and its principles.

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Principles

Assessment at the University is guided by the following core principles. Assessments should be:

1. **Reliable**

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7. Assessment of Live Oral and Performance Achievement

7.1 In the case of a formal test or examination based on a live (face-to-face or live online) oral or performance presentation, two examiners, or an examiner and an independent witness, should be present. Provided that the student is informed in accordance with the *UC Privacy Policy* and guidelines, a video recording by the internal examiner may be substituted for an independent witness, which will be stored for a minimum of 6 months before being deleted.

8.

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13. Emergency Provisions

13.1 These provisions can be activated when the Tumu Tuarua Akoranga | Deputy Vice-Chancellor Academic has declared there is an emergency.

13.2 If the DVCA declares an emergency, and published assessment items need to be modified, the following provisions apply:

i) These changes shall be coordinated at the appropriate academic level to reduce timetable clashes;

ii) These changes should not unfairly advantage or disadvantage any group of students12 Tf1 0 0 1 206.69 662.74 Tm0 g0 G[ )]TJETQ0.000008871 0 59 g(nev)813(ts16(

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Related Documents and Information

Legislation

- Privacy Act 2020 (New Zealand Legislation website)

UC Policy Library

- Misconduct Procedures – Guide for Students
- Appeals Regulations
- Privacy Policy

UC Website and Intranet

- Ako - Learning and Teaching (University website)
- Examination Instructions to Candidates
- Key Dates (University website)
- Examinations (University website)
- University Regulations (University website)

Document History and Version Control Table
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